

**NEA CONVENTION DELEGATE GUIDELINES & NOMINATION FORM**  
**New Orleans, Louisiana – JUNE 30 - JULY 7, 2010**

I understand that delegates are required to attend ALL pre-convention caucuses and meetings on the convention floor and that failure to do so may result in a reduction to my delegate stipend. (Delegates leaving the convention floor for reason other than minor conveniences must notify the PWEA President or his/her designee.)

initial \_\_\_\_\_

I understand that I am responsible for an equal share of the cost for the hotel room for each designated night of the convention, regardless of emergencies or other personal situations that may require me to arrive late or depart early from convention.

initial \_\_\_\_\_

I understand that I will receive one half of my delegate stipend in the form of a check at the pre-convention caucus, scheduled for June 8, 2010. I understand further that I must file my convention voucher, reporting all convention expenses to PWEA, not later than August 13, 2010. My voucher must be approved before the balance of my allocation will be disbursed. **Receipts are required for any and all expenses of \$15.00 or more and these must accompany the voucher.** Any monies not used for convention expenses must be returned to the PWEA Office.

initial \_\_\_\_\_

I understand that in the event my voucher is not received by August 13, 2010, PWEA could be required to file Form 1099 (Miscellaneous Income) with the IRS making my allotment taxable income. **PLEASE COMPLY WITH THE FILING DEADLINE!!!**

initial \_\_\_\_\_

I certify that I have read and understand the stated guidelines. I wish to place my name in nomination for election as a delegate to the NEA Convention.

Name: \_\_\_\_\_ School: \_\_\_\_\_

Please Print

Home Address: \_\_\_\_\_ SS#: \_\_\_\_\_

\_\_\_\_\_ E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN TO PWEA OFFICE BY 4:00 P.M. February 24, 2010**